



**AGENDA  
CITY OF LAKE WORTH BEACH  
ELECTRIC UTILITY CITY COMMISSION MEETING  
BY TELECONFERENCE  
TUESDAY, AUGUST 25, 2020 - 6:00 PM**

**ROLL CALL:**

**PLEDGE OF ALLEGIANCE:** led by Vice Mayor Andy Amoroso

**AGENDA - Additions / Deletions / Reordering:**

**PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**

**APPROVAL OF MINUTES:**

A. [July 28, 2020](#)

**NEW BUSINESS:**

A. [Resumption of City utility disconnects for non-payment](#)

**ADJOURNMENT:**

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

**MINUTES  
CITY OF LAKE WORTH BEACH  
ELECTRIC UTILITY CITY COMMISSION MEETING  
BY TELECONFERENCE  
TUESDAY, JULY 28, 2020**

The meeting was called to order by Mayor Pam Triolo on the above date at 6:00 PM by teleconference from City Hall, 7 North Dixie Highway, Lake Worth Beach, Florida.

**ROLL CALL:** Present were; Mayor Pam Triolo; Vice Mayor Andy Amoroso; and Commissioners Scott Maxwell, Omari Hardy (arrived at 6:04 PM) and Herman Robinson. Also present were City Manager Michael Bornstein, City Attorney Christy L. Goddeau and City Clerk Deborah M. Andrea.

**PLEDGE OF ALLEGIANCE:** led by Commissioner Herman Robinson.

**AGENDA - Additions / Deletions / Reordering:**

There were no changes to the agenda.

**PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**

City Clerk Andrea read the public comment submitted by the following:

Ramsay Stevens, member of the Electric Utility Advisory Board (EUAB) wrote to ask the Commission to respond to the EUAB's formal request to discuss the potential for a demand response program, a community solar program, and ways to faster realize the economic potential of the South Eastern National Marine Renewable Energy Center.

Anna Schafer wrote to request that the minimum bill requirement be eliminated on electric bills.

**APPROVAL OF MINUTES:**

**Action:** Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve the following minutes:

A. June 30, 2020

**Vote:** Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Hardy and Robinson. NAYS: None.

**CONSENT AGENDA:**

A. First Amendment to Work Order No.3 with the L.E. Myers, Co. for the 7th Ave. N Pole Relocation and Storm Hardening

B. Work Order No. 1 to Service Electric Co., for the 138kV Transmission Static Line Project

**Action:** Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to approve the Consent Agenda.

**Vote:** Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell and Robinson. NAYS: Commissioner Hardy.

**ADJOURNMENT:**

**Action:** Motion made by Commissioner Maxwell and seconded by Vice Mayor Amoroso to adjourn the meeting at 6:06 PM.

**Vote:** Voice vote showed: AYES: Mayor Triolo, Vice Mayor Amoroso and Commissioners Maxwell, Hardy and Robinson. NAYS: None.

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Pam Triolo, Mayor

ATTEST:

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Deborah M. Andrea, CMC, City Clerk

Minutes Approved: August 25, 2020

A digital audio recording of this meeting will be available in the Office of the City Clerk.

# EXECUTIVE BRIEF

## ELECTRIC UTILITY MEETING

**AGENDA DATE:** August 25, 2020

**DEPARTMENT:** City Commission

**TITLE:**

Resumption of City utility disconnects for non-payment

**SUMMARY:**

City Staff is seeking direction on when and how the resumption of Utility disconnects for non-payment should occur.

**BACKGROUND AND JUSTIFICATION:**

Due to the impacts caused by the COVID-19 Pandemic, the City has been operating under a moratorium regarding City utility disconnects for non-payment since March 16, 2020. At the June 30, 2020 electric utility meeting, the City Commission voted to approve resolution number 21-2020, which established a payment plan for utility customers with accounts subject to service disconnection during the period of March 16, 2020 to July 16, 2020. The payment plan provides for a 12 months payback for residential accounts and a 24 months payback for commercial accounts. At the same meeting the City Commission also approved the resumption of utility disconnects for non-payment beginning July 17, 2020.

At the July 21, 2020 meeting, the City's Electric Utility Director informed the City Commission that utility disconnects planned to begin effective July 17, 2020 were actually deferred with the approval of the City Manager. This was done to allow for additional efforts to contact affected customers via phone and with door hangers to encourage them to elect to go on payment plans and avoid a service shutoff. The City Commission was supportive that such additional compassionate steps were being taken and requested that the Director bring the matter forward once again at a future meeting prior to resuming shutoffs.

All affected customers as of the July 17<sup>th</sup>, 2020 shutoff date have been contacted via phone and/or door hangers. In addition, Staff has continued with a proactive outreach program to contact affected customers to make them aware that shutoffs are imminent, make them aware once again of sources of assistance, and offering them the opportunity to enroll in a payment plan. As of August 19, 2020 City has over 1,800 customers subject to shutoff with amounts in arrears to \$1.13 million owed the City, over 2,000 calls have been made since the July 17<sup>th</sup> original shutoff date, and over 800 customers have signed up for payment plans.

At the August 18 Commission Meeting, Commissioner Robinson suggested that proceeding with the resumption of cutoffs occur only for the Electric Utility service and not the Water Utility service.

**MOTION:**

Move to approve/disapprove the resumption of City utility shutoffs for non-payment effective September 1, 2020.

**ATTACHMENT(S):**

Fiscal Impact Analysis – NA  
Code Requirements  
Presentation

**Sec. 2-75.6.4. - Plumbing facilities and fixture requirements.**

(e) *Water system.*

- (1) *General.* Every sink, lavatory, bathtub or shower, drinking fountain, water closet, or other plumbing fixture shall be properly connected to either, a public water system or to an approved private water system. **Every occupied residential unit shall be required to receive water service.** All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the Florida Building Code, Plumbing.
- (2) *Contamination.* The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an approved atmospheric-type vacuum breaker or an approved permanently attached hose connection vacuum breaker.
- (3) *Supply.* The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.
- (4) *Water heating facilities.* Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature of not less than one hundred ten (110) degrees Fahrenheit (43°C). A gas-burning water heater shall not be located in any bathroom, toilet room, bedroom or other occupied room normally kept closed, unless adequate combustion air is provided. An approved combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

**Sec. 2-75.6.5. - Mechanical and electrical requirements.**

- (b) ***Electrical service.* Every occupied residential unit shall be connected to and have current service from an authorized source of electrical power.**

(Ord. No. 2009-27, § 2, 10-20-09; Ord. No. 2013-04, § 6, 1-8-13)



**Electric Utility Presentation**  
**August 18th 2020**  
**Ed Liberty, Electric Utility Director**

# Master Tracker - Cuts

## as of 8/18

Date	# of accounts that would have been Cut	Past Due Amount	Total Balance Due
8/11/2020	1704	\$533,092	\$949,248
8/12/2020	1756	\$543,079	\$966,111
8/13/2020	1728	\$541,183	\$980,518
8/14/2020	1695	\$530,622	\$974,853
8/17/2020	1473	\$481,002	\$888,433
8/18/2020	1794	\$605,346	\$1,104,618



# Summary of Delinquent Accounts

as of 8/14

<i>as of 8/14</i>	TOTAL COMBINED	RESIDENTIAL	COMMERCIAL
<b>TOTAL # OF ACCOUNTS</b>	<b>1705</b>	<b>1539</b>	<b>166</b>
<b>PARTIAL PAYMENTS MADE</b>	<b>\$423,161</b>	<b>\$351,327</b>	<b>\$71,834</b>
<b>TOTAL BALANCE DUE</b>	<b>\$989,916</b>	<b>\$798,402</b>	<b>\$191,513</b>
<b>AVERAGE</b>		<b>\$519</b>	<b>\$1,219</b>
<b>MAX</b>		<b>\$9,135</b>	<b>\$19,591</b>
<b>MIN</b>		<b>\$93</b>	<b>\$126</b>
<b>PAST DUE BALANCE</b>	<b>\$543,291</b>	<b>\$445,353</b>	<b>\$97,938</b>
<b>AVERAGE</b>		<b>\$289</b>	<b>\$624</b>
<b>MAX</b>		<b>\$5,160</b>	<b>\$8,815</b>
<b>MIN</b>		<b>\$61</b>	<b>\$62</b>
<b>DEPOSITS ON HAND</b>	<b>\$577,387</b>	<b>\$458,116</b>	<b>\$119,271</b>
<b>% with DEPOSIT</b>		<b>73%</b>	<b>94%</b>
<b>% with ZERO DEPOSIT</b>		<b>27%</b>	<b>6%</b>

# Aging Report

## as of 8/17

<b>AGING REPORT</b>	<i>as of 8/17</i>		
	30 days	60 days	
Total Commercial (excl. taxes & fees)	\$83,962 <b>6.1%</b>	\$26,983 <b>2.0%</b>	\$110,945 8.1%
Total Residential (excl. taxes & fees)	\$429,661 <b>13.5%</b>	\$149,771 <b>4.7%</b>	\$579,432 18.2%
Total EL Res & Comm (excl. taxes & fees)	\$513,624 <b>11.2%</b>	\$176,754 <b>3.9%</b>	690378 15.2%
Total Water&Sewer (excl. taxes & fees)	\$212,841 <b>12.5%</b>	\$73,213 <b>4.3%</b>	286054 16.8%
GRAND TOTAL ALL Utilites (incl. taxes & fess)	\$840,675 <b>11.5%</b>	\$292,165 <b>4.0%</b>	\$1,132,840 15.5%

# Outreach Calls Made – Payment Plans as of 8/14

<i># of DAYS</i>	<i>CALLS MADE</i>	<i>VM REACHED</i>	<i>SPOKE WITH</i>	<i>SETUP on PAYMENT PLAN</i>	<i>WILL MAKE PARTIAL PAYMENT</i>	<i>ALREADY SIGNED UP for PAYMENT PLAN</i>	<i>DOOR HANGARS</i>
20	2107	790	776	266	333	22	1798

## **Payment Plans Requested as of 8/17**

- **A total of 806 requests for payment plans have been received as of 8/17**
  - **37 for Commercial customers**
  - **769 for Residential customers**

## **Commitments received from PB County as of 8/17**

- **\$58,508 received since 4/1**
- **132 total customer accounts**
- **Maximum assistance received = \$1200**
- **Minimum assistance received = \$52**
- **Average assistance = \$458**

# FMEA Survey Results – resume disconnects as of 8/17

City	Resume Disconnects
Tallahassee	no ETA
Starke	no ETA
Keys Electric	no ETA
Homestead	no ETA
Havana	no ETA
Fort Pierce	9/5
St. Cloud	8/3
Alachua	7/27
Gainesville	7/17
Williston	7/17
Glades Electric	7/13
Jacksonville Beach	7/13
Orlando (OUC)	7/13
Winter Park	7/13
Jacksonville	7/9
New Smyrna	7/1

City	Resume Disconnects
Chattahoochee	6/25
Newberry	6/23
Bushnell	6/22
Kissimmee	6/22
Mount Dora	6/17
Ocala	6/16
Lakeland	6/15
Leesburg	6/15
Blountstown	6/11

Investor Owned	Resume Disconnects
Duke	9/1
FP&L	no ETA
Gulf Power	no ETA
TECO	no ETA

End.....Questions

